

Shelby Church Board Meeting
July 21, 2025
Agenda

Board Members: Pastor Daniel Jean-Francois, Lewis Clark, Cindy Bowman, John and Ritsuko Triplett

Opening Prayer:

2025-40 Spanish Group:

- Pastor discussed with the leader of the Spanish group about renting the fellowship room.
- Requirements of the Spanish group
 - Use of the fellowship hall from 9 am to 6 pm on Sabbath
 - One of the three classrooms for children
 - A lease of at least two years
 - Potential use on Wednesday & Friday nights
 - The group consists of 17 people, including a few children
- The board reviewed the Church Usage Policy and Agreement of Anchorage Northside SDA Church to be revised for Shelby Church
- Based on Cindy's conversation with the conference, the group will need to have a regular rental agreement and insurance to cover liabilities or potential issues
- In the past, the Spanish and English groups shared the space for potluck or meals.
- If the English group needs to use the fellowship for an event, etc., it will take precedence.
- The lease period: 1 year? 2 years?
 - Any issues during the lease period will be addressed by Pastor and the elders
 - At the end of the year, the board will review any issues and evaluate renewal
- Considerations for increased utilities:
 - Electricity - \$250/month in summer
 - Gas - \$175/month in winter, \$17/month in summer
 - Water - \$15/month
- Considerations for cleaning service
 - Currently, the cleaning service comes in once a month
 - Currently, classrooms are not cleaned
 - The cost will increase with classroom cleaning and increased frequency
- A portion of the rent can go toward the repair fund
- Pastor will review and revise the agreement, including the following:
 - Dripless candles → No candles
 - Add insurance requirement per the conference's conditions
- Proposed rent: \$500/month

- Based on general rent price in Shelby (\$800-1,000 for a one-bedroom apartment)

2025-40 Bob sharing testimony at church:

- The board approved Bob to give his testimony at Shelby Church

2025-41 Pressure washing of the church exterior:

- The board approved a motion for Lewis to do the following:
 - Pressure-wash the lower level of the church exterior
(The steeple also needs attention, but there is concern about potential damage if pressure washed. Lewis will submit for approval to do the soffits, etc. in the next board meeting)
 - Purchase the following items within a \$500 budget from the building maintenance fund:
 - Cleaning supplies for pre-treatment - \$125
 - Exterior hose bibs for 2-3 locations - \$350

2025-36 Follow-up information from Pastor regarding church projects:

- Email from Pastor on July 16 after speaking with the conference:
 - There is no official policy requiring at least three bids before making a board decision; it is up to the discretion of the local church.
 - If someone from our church is working on a paid project and is compensated more than \$600, a 1099 form must be completed by them.
- For large expenses, obtaining multiple bids is recommended.

Next Meeting

- Next Meeting: August 12, 2025

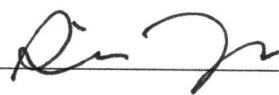
Closing Prayer:



Pastor

9/9/2025

Date



Church Clerk

9-23¹⁷-25

Date