

Notice on Content and Terms of Use

The Pasco Riverview Seventh-day Adventist Church Board, meeting on March 19, 2018, approved the posting of Church Board Minutes on the Church's website Members Only page with the following conditions:

1. Board Minutes posted on the Church website are placed there for the information of Riverview Seventh-day Adventist Church members only. Persons who are not members of Riverview Seventh-day Adventist Church should direct their inquiries regarding Board actions to the Church Pastor.
2. The Minutes of general agenda items will be posted only after the Minutes have been approved by the Board.
3. The Minutes of confidential agenda items will not be posted on the Church website. The Board shall determine which agenda items shall be classified as confidential. Minutes of confidential agenda items will be kept in the official file of Board Minutes at the Church office.
4. Reports and other supporting documents of a general nature presented to the Board shall be appended to Board Minutes posted on the website. Copies of contracts and other documents containing confidential personal and/or business information will be kept in the official files of Board Minutes and shall not be posted on the Church website.

RIVERVIEW CHURCH BOARD MEETING December 15, 2025 via Zoom 7:00 p.m.			
CHAIRPERSON	Jason Worf		
BOARD MEMBERS	Steve Canaday	*Marilyn & Enio Montenegro	Phil Van Lanen
	Lowell Cooper	*Troy Morrison	*Emma Lutz
	Monte Engeberg	Lisa Ortiz	Tammy Stewart
	Patrick Faulconer	Larry Swisher	Micheal Young
	*Indicates member not present Also attending: Celeste Graves		
OUR MISSION	To be disciples of Jesus who develop new relationships, share Christ's love and celebrate transformed lives.		
DEVOTIONAL & PRAYER	Prayer: Jason Worf		
ACTION ITEMS			
CONSENT AGENDA	<p>VOTED: To approve the December 15, 2025 Consent Agenda, November 17, 2025 Church Board minutes, December 6, 2025 Church Business Meeting minutes.</p> <p>MEMBERSHIP TRANSFER, Joining: Wes and Janice Hutson from Kennewick Adventist Church, Kennewick, WA</p>		
AGENDA APPROVAL	VOTED: To approve the December 15, 2025 Agenda.		
FINANCE REPORT	<p>VOTED: To record receipt, pending audit, of the November 2025 Finance Report.</p> <p>The NPUC Revolving Fund loan is paid off. There was a large designated gift for capital improvements used for the pay-off, see Designated Gift below.</p> <p>The Church Board stopped for a prayer of thanksgiving for this donation.</p>		
DESIGNATED GIFT	<p>VOTED: To receive with overwhelming gratitude a gift of \$902,007 designated for the parking lot project expense and other capital improvements. This gift will be recognized as a 'designated fund' and used at the discretion of the Board for capital improvements.</p>		

DONATION LETTER	<p>Benton-Franklin Orthopedics will donate on December 23, 2025 to the Community Services Food Bank. After the donation, a letter of appreciation will be written.</p> <p>VOTED: To record with gratitude the receipt of a food donation to the Food Bank from Benton Franklin Orthopedic Associates and to request the pastor to send a letter of appreciation from the Board for this participation in community service.</p>
COMMUNITY EVENT CENTER – COMMUNITY ENGAGEMENT	<p>The church would like to increase community engagement opportunities and therefore;</p> <p>VOTED: To pursue community engagement strategies by providing a host site, the Community Event Center, for charitable agencies conducting public service programs compatible with SDA denominational lifestyle and community service principles. The Community Event Center facility would be provided at no cost to the program sponsor and be subject to the presence of a Pasco Riverview Adventist Church volunteer(s) who would be responsible for facility services such as heating/cooling, seating arrangement, and media services.</p>
REPORTS/DISCUSSION	
PARKING LOT UPDATE	<p>Lowell Cooper reported the joint drainage system agreement (voted in Nov 2025) has been documented and recorded with Franklin County.</p> <p>There has been a meeting with the City of Pasco about the placement of 6 new trees in the parking lot. They are to be placed by a city approved landscaper. The church is using Bagley Landscaping. Drawings of the plan will be rendered by Harms Engineering. The City of Pasco has given the church an extension to Jan. 12, 2026 to complete and turn in the drawings.</p>
ADJOURNMENT	
	Closing Prayer: Jason Worf
	Recording Secretary: Celeste Graves
	Adjournment: 7:43 pm

RIVERVIEW CHURCH BOARD MEETING
November 17, 2025
6:00 p.m.

CHAIRPERSON Jason Worf

BOARD MEMBERS Steve Canaday *Marilyn Montenegro Phil Van Lanen
Lowell Cooper Troy Morrison *Emma Lutz
Monte Engeberg Lisa Ortiz Tammy Stewart
Patrick Faulconer Larry Swisher *Micheal Young

*Indicates member not present
Also attending: Celeste Graves
The Dream Team/Visioning Team and all Elders were invited:
Valarie Young, Diane Berry, Petra Flores, Verna Canaday, Joelle Worf, Victoria Lahti, Jon Lahti

OUR PURPOSE To know God and to make Him known as we anticipate His soon return!

DEVOTIONAL & PRAYER Phil Van Lanen gave a short devotional on 1 Samuel Prayer in 3s.

ACTION ITEMS

CONSENT AGENDA VOTED: To approve the November 17, 2025 Consent Agenda, October 20, 2025 Church Board minutes, November 1, 2025 Church Business Meeting minutes.

AGENDA APPROVAL VOTED: To approve the November 17, 2025 Agenda.

FINANCE REPORT VOTED: To record receipt, pending audit, of the October 2025 Finance Report. It is noted the budget is falling behind. Pastor Worf plans to write a letter of thanks and include financial information to the church family.

REPORTS/DISCUSSION

CHURCH VISIONING Reviewed the Church Vision document as created by the Dream Team/Visioning Team. See attached document.
VOTED: To recommend the Church Vision document to the Church Business Meeting on December 13, 2025.

PARKING LOT
UPDATE

Lowell Cooper reported the City of Pasco requires us to record the following vote with Franklin Co Auditor.

VOTED: To agree that Pasco Riverview Seventh-day Adventist Church-owned land parcels 119422401 (605) and 119422046 (3520) at 605 N Road 36, Pasco will share a common stormwater drainage system. This agreement shall be valid for the use and benefit of current and future owners.

Maintenance of the shared drainage system shall be shared by the owner(s) of the said properties.

This agreement incorporates all prior contemporaneous written or oral agreements concerning the stormwater drainage system for the two parcels and shall not be varied, altered, or modified except by written documentation hereafter.

This Agreement or memorandum thereof shall be recorded in the office of the Franklin County Auditor.

Additionally, Lowell reported the City of Pasco is requiring one tree for every 6 spaces in our parking lot.

ADJOURNMENT

Closing Prayer: Larry Swisher
Recording Secretary: Celeste Graves
Adjournment: 8:20 pm



Five Smooth Stones

I Samuel 17:45-47

“...The Lord saves not with sword and spear.
For the battle is the Lord’s.”



Who we are:

We are Christ's hands, feet, and heart in Tri-Cities.

...you are a letter from Christ...
written not with ink but with the
Spirit of the living God, not on
tablets of stone but on tablets of
human hearts. (2 Corinthians
3:2-3, ESV)

Hands represent Christ's service, reaching out to touch and heal and feed and clothe (Matt 14:31, Matt 19:15, Mark 9:27, John 13:27, Psalm 22:16).

Feet refers to the swift movement of the gospel message and the calling to share the everlasting gospel with the world (Romans 10:14, Isaiah 52:7, Revelation 14:6, Ephesians 6:15).

Heart is the connection, friendship and love that Jesus calls us to give to one another, to our families, to the church, and to the world (John 13:34-35, John 14:31, Ephesians 5:1-2, 22-25, Ephesians 5:25-27, Matt 25:40-45, Romans 5:8, 10).

Why we exist:

We exist because Jesus loves us, redeemed us, called us, and is coming soon to bring us to live with Him.

Our Mission:

To be disciples of Jesus who develop new relationships, share Christ's love, and celebrate transformed lives.

Christ's method alone will give true success in reaching the people. The Savior mingled with people as one who desired their good. He showed sympathy for them, ministered to their needs, and won their confidence. Then He invited them, "Follow Me." (Ministry of Healing, p 73)

Develop New Relationships: Mingling with our community with a heart for their good and an ear to listen and understand them.

Share Christ's Love: Serving their needs as we live out the love of Jesus in tangible ways. As we earn their trust and friendship, inviting them to follow Jesus.

See Lives Transformed: Praying and watching as the Holy Spirit transforms lives.

Our Motto:

I follow Jesus!

Our Values:

We live our faith by being...

Faithful in character and commitment

Authentic in relationships and worship

Inclusive and welcoming to all

Together in fellowship and service

Heart-driven to love and generosity

Our Vision:

- Every hand working together, using various gifts for Jesus
- A united, connected church family that does life together
- Integrated, fully supported youth and young adults engaged in social activities, discipleship, and ministry
- Collaborative partnerships that extend a hand-up to our community
- Neighbors playing, eating, and serving together

Our Transformative Objectives:

Children & Young Families

We aim to have a children's ministry leader and team who can help organize children's ministries into a cohesive whole from welcoming new children to VBS to Sabbath School to missions.

We aim to continue to have a strong Adventurer club.

We aim to explore the possibilities of installing a playground that our kids and our neighborhood can enjoy.

Youth & Young Adults

We aim to have leadership for youth and young adult ministry who can coordinate social activities, discipleship and ministry/service opportunities for our youth and young adults, and to engage youth and young adults as team members in the youth and young adult ministry.

We aim to continue serving our youth with a strong Pathfinder club.

Nurturing / Member Care

We aim to develop a ministry team and engage with inactive members.

We aim to expand our Care & Nurture team and create opportunities for every member to visit and show love to our congregation as they have need.

We aim to explore the need for a van ministry for picking up church participants without transportation.

Community Engagement

We aim to establish a community engagement ministry team that will focus on getting to know our neighborhood, and developing partnerships with other non-profits in our area that can advance our ministry goals.

We aim to do things with our neighbors—eating, playing, and serving.

We aim to host a neighborhood block party.

We aim to ensure our neighborhood knows that the Community Event Center is a place they can use for appropriate social gatherings.

Prayer

We aim to be a praying church that provides regular opportunities for our church to learn how to pray, and to engage with prayer together.

Worship

We aim to provide a space for all ages to experience inspiring worship.

We aim to emphasize sharing stories of God's blessings and answered prayers and the many discipleship journeys in our church.

Social / Play

We aim to prioritize playing together as a church in ways that we can invite our neighbors to join.

We aim to host a yearly church campout.

We aim to study the value of owning or renting a bus/van that can be used to transport members to social activities to allow people without adequate transportation to join and foster a space for deepening friendships and encouraging fun.

Discipleship

We aim to develop an outreach training course to be offered alongside the spring and fall connect groups.

We aim to develop our church members' skills in communicating with compassion, sympathy, and engagement.

We aim to cultivate a "Christ's Method Alone" culture in our church.

We aim to develop a discipleship and accountability model where two to five people will hold each other accountable for spiritual growth and church engagement.

We aim to prioritize connect groups in a spring and fall cycle.

We aim to develop an "I'm a member here" event to pass on shared values and create buy-in with new and transferred members.

Welcome / Hospitality

We aim to refine and grow our welcome ministry to ensure visitors know they are welcome, and want to come back.

We aim to grow the volunteer support for our weekly fellowship lunches.

Outreach / Evangelism

We aim to host a yearly "reaping" event and/or small group experience that is intentional about leading towards baptism.

We aim to find ways to connect with our food bank clients in deeper ways to provide a "hand up" using Christ's method alone while not violating our agreements for financial grants.

We aim to expand the volunteers and leadership for our digital prayer ministry.

Administration

We aim to grow the *active* members of our church (those who attend *and* volunteer in some capacity) by 15 percent.

We aim to improve our scheduling tools and communication with volunteers.

We aim to regularly communicate the mission, vision, values and moto of our church so that every member understands and can articulate these things to anyone who asks.

For a more detailed list of our 2026-2028 strategic goals go to: <https://shorturl.at/q803k>

RIVERVIEW CHURCH BOARD MEETING

October 22, 2025

7:00 p.m.

CHAIRPERSON Jason Worf

BOARD MEMBERS Steve Canaday *Marilyn Phil Van Lanen
Montenegro
Lowell Cooper Troy Morrison *Emma Lutz
Monte Engeberg Lisa Ortiz Tammy Stewart
Patrick Faulconer *Larry Swisher *Micheal Young

*Indicates member not present

Also attending: Celeste Graves, Diane Berry, Bertha Mendoza, Joelle Worf

OUR PURPOSE To know God and to make Him known as we anticipate His soon return!

DEVOTIONAL & PRAYER Phil Van Lanen gave a short devotional on what vision and mission means for a church.
Prayer in 4s.

ACTION ITEMS

CONSENT AGENDA VOTED: To approve the October 20, 2025 Consent Agenda, September 22, 2025 Church Board minutes, October 4 and October 11, 2025 Church Business Meeting minutes and Membership

AGENDA APPROVAL VOTED: To approve the October 20, 2025 Agenda.

MEMBERSHIP TRANSFER VOTED: To approve the following membership transfer:
Leaving: Diana Lumbert to Roseburg Adventist Church, Roseburg, OR

FINANCE REPORT VOTED: To record receipt, pending audit, of the September 2025 Finance Report.

REPORTS/DISCUSSION

CHURCH VISIONING Pastor Jason divided the Board into 3s and each group reviewed and answered the visioning questions the church family will participate with next at the Vision Summit, Sabbath, October 25, 2025. Board members were asked to facilitate a table at the Church Vision Summit.

DISCIPLESHIP Joelle Worf reported on the content and attendance for each Small Group happening this Fall. Small Groups are well-attended and making a positive impact in our church.

CARE & NURTURE Diane Berry reported on some of the people with health concerns within our church family. She also reported on the Daily Bread Ministry (Homeless) and the need for more people to cook, box food on Weds and deliver the boxes to unsheltered individuals. They are currently feeding about 120 people in Richland and Kennewick. See attached report.

PARKING LOT Lowell Cooper reported he is having a hard time getting answers from the City of Pasco as to why we haven't received the permit yet. He also reported the installation of lights will cost \$60K not including a new transformer. The new estimated cost for the project is about \$280K.

ADJOURNMENT

Closing Prayer
Recording Secretary: Celeste Graves
Adjournment: 8:25 pm

DAILY BREAD MINISTRY

Nourishment for the Body and Soul

We meet our local homeless population with care and understanding where they are. Our goal is to convey God's love while serving their immediate physical needs. Our hope is that we can nurture them and point them toward resources for substance abuse, mental health and housing needs, as well as providing them with assistance when they obtain housing.

Our outreach includes not only those we serve, but also those who join with us in serving (many from other faith-based organizations as well as those without a faith background).

WHAT WE DO:

Provide 1500+ meals per month/7 days per week 365 days per year

- We provide meals daily at various locations in Benton and Franklin county as well as dropping off to those living on the street

Other services we provide

- Clothing distribution
- Hand out "blessing bags" with essentials
- Hygiene supplies
- Bus tickets
- Blankets/sleeping bags/backpacks
- Simple over-the-counter medical supplies
- Hand out Narcan (provide by Benton County Health District)

Positive interactions

- Birthday celebrations (we have over 300 photos and birthdates of those we serve)
- Words of encouragement, prayer, Bibles and other religious information
- Offer them a sense of family
- Encouragement toward drug/alcohol rehabilitation
- Work together with community partners to assist them in obtaining housing and other resources

We realize that for some of those we serve, this will continue to be their way of life. For others, we continue to encourage them to choose a different way of life. We are so happy to be able to share success stories when they make a new choice!

RIVERVIEW CHURCH BOARD MEETING
September 22, 2025
7:00 p.m.

CHAIRPERSON Jason Worf

BOARD MEMBERS Steve Canaday *Marilyn Phil Van Lanen
Montenegro
Lowell Cooper Troy Morrison *Emma Lutz
Monte Engeberg Lisa Ortiz Tammy Stewart
Patrick Faulconer Larry Swisher Micheal Young

*Indicates member not present
Also attending: Celeste Graves, Anja Rasmussen, Brent Tungsvik

OUR PURPOSE To know God and to make Him known as we anticipate His soon return!

DEVOTIONAL & PRAYER Pastor Jason Worf gave a short devotional. What is God's calling for our church in our neighborhood?
Prayer in 2s.

ACTION ITEMS

CONSENT AGENDA VOTED: To approve the September 22, 2025 Consent Agenda, August 18, 2025 Church Board minutes, August 31, 2025 and September 6, 2025 Church Business Meeting minutes and Membership Transfers: Joining:
Katie Snow Johnston from Weslaco SDA Church, Weslaco, TX
Tom Johnston from College Place Village Adventist Church, College Place, WA
Terhi and Laura Horst (daughter) from Kennewick Adventist Church, Kennewick, WA
Jerrad and Brenda Way and Max Velazco from Kennewick Adventist Church, Kennewick, WA
Nick and Pam Way from Kennewick Adventist Church, Kennewick, WA

AGENDA APPROVAL VOTED: To approve the September 22, 2025 Agenda.

FINANCE REPORT

VOTED: To record receipt, pending audit, of the August 2025 Finance Report.

It is noted that the budget is falling behind. More communication about the financial state of the church is encouraged by the Finance Committee, ie bulletin insert, slide for announcement screen.

There was discussion about picking up the offering during the church service instead of having people drop their offering in one of the white offering boxes. Jason Worf will take this discussion to the Worship Committee. There was also discussion about having another wood box made to receive offering.

SCHOOL BUS PURCHASE

Anja Rasmussen presented the idea of the church purchasing a school bus as a school district is selling buses off for \$5K or less. Insurance is about \$1K/year. The driver would need a CDL license. VOTED: The board would like to defer the discussion of bus ownership to the Vision Summit at the end of October to help decide on a possible purpose for the bus.

CHURCH VISIONING SUMMIT

VOTED: Church Visioning Summit October 24-25 and December 13 Business Meeting. The purpose is to decide a Church Mission/Vision Statement and Strategy.

For the October 20 Board Meeting, church board will commence at 6:00 pm. The board will discuss the church’s vision before the Summit.

REPORTS/DISCUSSION

FOOD BANK VEHICLES

Brent Tungsvik, UCC Safety Officer, gave a presentation concerning the WA DOT requirements of the drivers of our Food Bank truck(s). The drivers need CDL Medical Cards. Vehicles need annual DOT inspections. Brent will help us with updates every 2 years.

PARKING LOT UPDATE

Lowell Cooper reported there has been no decision from the City of Pasco on the parking lot permit. At this point, it looks like the transformer will need to be upgraded to accommodate the EV charging stations.

NAME TAGS – SABBATH MORNING

Micheal Young encouraged the Church Board members to wear name tags on Sabbath morning. This promotes friendliness to visitors and fellow church members.

ADJOURNMENT

Closing Prayer: Micheal Young

Recording Secretary: Celeste Graves
Adjournment: 8:55 pm

RIVERVIEW CHURCH BOARD MEETING
August 18, 2025
7:00 p.m.

CHAIRPERSON Jason Worf

BOARD MEMBERS Steve Canaday *Marilyn Phil Van Lanen
Montenegro
Lowell Cooper Troy Morrison Ilene Soltero
Monte Engeberg Lisa Ortiz *Tammy Stewart
Patrick Faulconer Larry Swisher *Micheal Young

*Indicates member not present
Also attending: Celeste Graves, Emma Lutz

OUR PURPOSE To know God and to make Him known as we anticipate His soon return!

PRAYER Pastor Jason Worf gave a short devotional. Prayer in 2s.

ACTION ITEMS

AGENDA APPROVAL VOTED: To approve the August 18, 2025 Agenda.

CONSENT AGENDA VOTED: To approve the August 18, 2025 Consent Agenda, June 16 2025 Church Board minutes, July 5, 2025, July 12, 2025, July 19, 2025 Church Business Meeting minutes and Membership Transfers: Leaving: Joel Dickerson to Walla Walla University Adventist Church, College Place, WA
Joining: Stephanie Mitchell from Richland Adventist Church, Richland, WA

FINANCE REPORT VOTED: To record receipt, pending audit, of the June 2025 and July 2025 Finance Reports.

LAPTOP COMPUTER FOR CHURCH TREASURER VOTED: To approve Steve Canaday, treasurer, purchase a new laptop computer from the Thank Offering Fund. The discussion included a Costco laptop for approximately \$700.

HIGH SCHOOL PILOT PROGRAM VOTED: To allow the Villa family to use the fireside room as a homeschool space as needed for the 2025/2026 school year. This request will be reviewed again at the end of the school year.

YOUNG ADULT
SUMMIT
SCHOLARSHIP

VOTED: To approve funding scholarships to the Young Adult Summit at Camp MiVoden for \$100 each person from the Young Adult Trust Fund, up to 6 scholarships.

MEMBERSHIP
REMOVAL REQUESTS

The Church Board recognizes these requests to be removed from church membership: Melissa Barcroft, Jennifer Nabua, Richard Reynolds.
These requests for membership removal were received in writing as a response from a mailing the church did to make contact with members living outside our area.

;x REPORTS/DISCUSSION

BUILDING
MAINTENANCE &
OPERATIONS
REPORT

Monte Engeberg, director of Building Maint and Op reported several items. The church has contracted with Patrick Antonsen for HVAC servicing. The AC in the children's wing is in the process of repair. The well pump has been replaced. An irrigation leak has been repaired. The main doors to the sanctuary need repair.

Steve Canaday reported we have live-stream capability in the Community Event Center. Also, additional security cameras have been installed inside and outside of the church, Community Event Center and Community Services buildings. These camera feeds may be viewed on an app. The cameras are recording and some of them have motion detection.

PARKING LOT
UPDATE

Lowell Cooper reported the City of Pasco has not issued a permit for the parking lot work. The work cannot be scheduled with the contractor until the permit is issued. Meier Engineering has informed us a transformer may need to be updated.

MISSING MEMBERS

We do not have current contact info for James Smith and Leanne Travis. The names will be placed in the church newsletter requesting contact info from the church family.

ADJOURNMENT

Closing Prayer: Jason Worf
Recording Secretary: Celeste Graves
Adjournment: 8:40 pm

RIVERVIEW CHURCH BOARD MEETING
June 16, 2025
7:00 p.m.

CHAIRPERSON Jason Worf

BOARD MEMBERS Steve Canaday Marilyn Montenegro Phil Van Lanen
Lowell Cooper Troy Morrison Ilene Soltero
Monte Engeberg Lisa Ortiz Tammy Stewart
Patrick Faulconer Larry Swisher Micheal Young

*Indicates member not present
Also attending: Celeste Graves, Diane Berry

OUR PURPOSE To know God and to make Him known as we anticipate His soon return!

PRAYER Pastor Jason Worf gave a short devotional. Prayer in 2-4s.

ACTION ITEMS

AGENDA APPROVAL VOTED: To approve the June 16, 2025 Agenda.

CONSENT AGENDA VOTED: To approve the June 16, 2025 Consent Agenda, May 19, 2025 Church Board minutes, June 7, 2025 Church Business Meeting minutes and Membership Transfers:
Leaving: Alan and Karen Birney to Hermiston Adventist Church, Hermiston, OR
Joining: Brent Burns from Kennewick Adventist Church, Kennewick, WA

FINANCE REPORT VOTED: To record receipt, pending audit, of the May 2025 Finance Reports. There is a budget deficit. By common consent, a letter will be sent to all active members letting them know of the deficit and the Capital Improvement projects financial need

CAPITAL IMPROVEMENT PROJECTS Lowell Cooper reported the application for permit went to the City of Pasco on June 13, 2025. A decision history and cost estimate were also presented. See attachment.

CAPITAL
IMPROVEMENT
PROJECTS CONT.

VOTED: To authorize the Capital Improvement Projects Committee, upon receipt of the City of Pasco permit, to proceed with implementation of the projects as early as possible, and further; to authorize the Church Treasurer to access the remainder of approved NPUC loan funding as needed.

Monte Engeberg reported the well pump and pressure tank need replacing. The cost is approx.. \$15,000. This item will be added to Capital Improvement projects.

FEE SCHEDULE FOR
CHURCH & EVENT
CENTER RENTAL

VOTED: To approve a revised Fee Schedule for Church & Event Center Rental. Church members will not be charged for use of our facilities unless there are 100+ people attending. For 100+ people, there will be a janitorial fee of \$200 to replace paper goods in the bathrooms and possible cleaning.

REPORTS/DISCUSSION

CARE & NURTURE
MINISTRY

Diane Berry, co-leader of the Care & Nurture Ministry, gave a report. See attached report.

SPANISH LANGUAGE
GROUP

Marilyn Montenegro, co-leader of the Spanish Language Group gave a report. See attached report.

NEXT BOARD
MEETING

If a Board Meeting is needed in July 2025, Lowell Cooper will chair.

ADJOURNMENT

Closing Prayer: Jason Worf
Recording Secretary: Celeste Graves
Adjournment: 8:27 pm

Pasco Riverview SDA Church
Capital Improvement Projects
 Update June 16, 2025

Decision history:

1. **Approval of loan financing. Church Business Meeting Jan 27, 2024:** VOTED: To approve loan financing for capital improvement projects outlined in the Building Projects and Decision update of Jan 27, 2024, allowing the church board to implement these projects and approve final cost estimates.
2. **Approval of Capital Improvement Projects Master Plan. Church Board Feb 19, 2024:** VOTED Approval of Capital Improvement Master Plan
3. **Authorization for technical services contract bid. Church Board May 20, 2024:** VOTED: To request the Building Committee to obtain a contractor bid to arrange for technical services (surveys, etc.) and permits (City or otherwise) for the capital improvement projects (water/sewer connections for the Food Bank, additional parking lot lighting, surveys related to enlarging and re-paving the parking lot, etc.) approved by...Board action on February 19, 2024.
4. **Authorization for contractor bids. Church Board April 14, 2025:** VOTED: To authorize the Capital Plans team to explore options for contractors and costs for all aspects of the parking lot project including sewer and water connections, parking lot light installation, EV charging facility as per requirement, parking lot resurfacing, and striping of the finished parking surface.

Pasco Riverview Capital Projects Cost Estimate 06-13-2025

#	Item	Est. Cost \$
1	Harms Engineering (project design and application for permit)	12,800
2	Maier Engineering (electrical design aspects)	4,600
3	Survey (required for Harms Engineering work)	2,500
4	WiFi bridge (FoodBank to church)	1,500
5	Contractor performance includes: mobilization, septic tank decommissioning, removal and disposal of parking lot sub base, installation of water and sewer connections, catch basins and storm pipe, trenching for EV station, finished grading of site, asphalt paving, striping, signage, curbing, sidewalk, dumpster pad, ADA ramp, curbstops, etc. as per design.	443,050
6	Sales tax on contractor quote	38,324
7	Drinking fountain, bike stop, basketball poles/hoops, etc.	13,300
8	Light poles and bases for lights and basketball poles	TBD
9	Installation of EV station and light poles, etc	TBD
10	Curb along Sylvester	TBD
11	City permit fees	TBD
12	Water and sewer taps and inspections	TBD
13	Misc. and Contingency	20,000
	Total cost estimate as of date	516,074
	Funds on hand	\$96,000
	Loan funds on hand	\$172,600
	Additional loan funding approved	<u>\$400,000</u>
	Total available as of 06-16-2025	\$668,600

Adventist Church

PASCO RIVERVIEW

MINISTRY REPORTING June 16, 2025

Church Ministry: Nurturing Committee

Person Reporting, Diane Berry

What has your ministry done since the last Church Board meeting? Share a story.

The nurturing committee continues to call, pray, visit, send cards or texts, and take treats, food or flowers as appropriate. WE have reached out to similar members as before like the Murphy's, Jeff and Val Doan, Ardelle, Connie Art, Dick and Marilyn Coughren, Signa Sparks, Chris and Doug Klein and Runa Douay, Violetta Zamago, David and Hildeliza Menendez. Others included this month were Brian Steward, Leroy Heavirland, Eloyce Mundall, Anya Rasmussen, Charity Shuhmacher, Val and Lyn's daughter, Solana, Sharon Hibbs daughter, Renee, John and Sandra Fleischer, Herman Maxwell, Anna Northrup, Ron Hollenbeck, Sabra Zaro for her husband PJ, and Steve Canaday. Noni Patchett has joined our group and has brought much joy with her goodies and also music accompanied by her mother. Runa especially was enlightened! Runa, (June 8) is now at Lourdes and very tired and continuing with hypertension and kidney function problems. Further assessment needed. *On 6/9 at 2pm Pastor Cooper with many by his side, anointed her. She was released to home on 6/12*

What are your plans for the coming month:

To continue out visits and outreach to encourage and pray with those in need and bring cheer. WE want to be used by the HS and be Jesus hands to those needing uplifting reminding them they are part of our church family. In Psalms 147:3 it says : He heals the brokenhearted and binds up their wounds" God through love, has the power to comfort and mend emotional, physical ad spiritual wounds.

What actions do you need the Church Board to take?

Leroy Heavirland would like visitors arranged through his wife, Helen. He is lonely and anxious and desires male fellowship. He resides at Brookdale Retirement Center.

Continued prayers for those needing surgeries or treatments: Anya Rasmussen for her wrist surgery to go well and she will have ROM as needed and Ardelle awaiting hip surgery. She has been in a lot of pain. Ron Hollenbeck needs treatment, and Signa is working with a neurologist for continued care. There are many stories and some personal. We want to thank all of you for your support in this ministry.



Seventh-day Adventist Church

PASCO RIVERVIEW

Ministry Reporting

Spanish Language Group
Church Ministry: 6/16/25

Person Reporting: Marilyn S. Montenegro

What has your ministry done since the last Church Board meeting? Share a story if possible.

The Riverview SDA Church Spanish Language Group fills three primary roles. 1) Organize and maintain a weekly Spanish Language Sabbath School Class, 2) Provide spiritual nurture for Spanish-speaking church members and visitors, including Sabbath afternoon Bible study/baptismal class, 3) Provide weekly translation services for second service sermons.

1. Thank you for including two Spanish group members at diacons since our last report - Luis Henrique and Edgar
2. Thank you for allowing the Spanish group to use the church for a Sabbath evening nutrition/

What are your plans for the coming month?

- 1) The Riverview SDA Church Spanish Language Group will work with the pastor and church leadership to integrate Spanish-speaking visitors and new members into the church. Salvador and Cecilia anticipate the birth of their baby son this week. Christian and his family attending.
- 2) The Sabbath afternoon Bible Study will work, with the guidance of the Holy Spirit, to prepare class visitors for baptism or church membership transfers into the Riverview SDA Church Three non-members attending weekly Sabbath afternoon Bible class.) Hope to integrate Christian and his family.
- 3). Obtained Spanish language Great Controversy books literature obtained

What actions do you need the Church Board to take?

- * Allow the Spanish group to meet in the church this coming Sabbath during Camp-out.
- * Consider integrating Spanish group member(s) into the community services department to assist with language and relationship-building with Spanish-speaking service recipients.
- * Continue to pray for another Adult Sabbath School Spanish Lesson teacher

RIVERVIEW CHURCH BOARD MEETING
May 19, 2025
7:00 p.m.

CHAIRPERSON Jason Worf

BOARD MEMBERS Steve Canaday *Enio and Marilyn Phil Van Lanen
Montenegro
Lowell Cooper *Troy Morrison Ilene Soltero
Monte Engeberg Lisa Ortiz Tammy Stewart
*Patrick Faulconer *Larry Swisher *Micheal Young

*Indicates member not present
Also attending: Celeste Graves, Paul Daniel, Joelle Worf

OUR PURPOSE To know God and to make Him known as we anticipate His soon return!

PRAYER Prayer in 2s.

ACTION ITEMS

AGENDA APPROVAL VOTED: To approve the May 19, 2025 Agenda.

CONSENT AGENDA VOTED: To approve the March 17, 2025 and April 14, 2025 (Zoom) Church Board minutes and February 15, 2025 and April 5, 2025 Church Business Meeting minutes.

FINANCE REPORT VOTED: To record receipt, pending audit, the March and April 2025 Finance Reports including March & April 2025 Check Reports, March & April 2025 Credit Card Reports. Also record receipt of the April 21, 2025 Audit Letter. See attached audit letter.

THANK YOU FROM COMMUNITY SERVICES VOTED: To approve a letter of thanks to the Church of Jesus Christ of Latter-day Saints for their generous contribution of food and man-power to our Food Bank. See attached letter.

COMMUNITY SERVICE EMERGENCY FOOD ACCESS GRANT VOTED: To approve Paul Daniel apply and sign for the Emergency Food Access Grant (WA State) and use the funds received. Community Service has this ongoing state grant which renews every 2 years, ending June 30.

**2025-2026
PROPOSED CHURCH
BUDGET**

VOTED: To recommend to the Church Business Meeting the 2025-2026 Church Budget as proposed by the Finance Committee. The first reading will be May 24 and 31 with a Zoom meeting on June 1, 7:00 pm to give the church family a chance for input. The 2nd reading will be June 7.

The Church Board expresses their appreciation to the Finance Committee for all the work put into making the budget. See attached proposed budget.

**STUDENT
ASSISTANCE**

VOTED: To approve the Tuition Assistance forms and application process as outlined in the documents attached. To approve the use of the FACTS Grant and Aid online application for members applying for tuition assistance.

MISSING MEMBERS

VOTED: To approve the following list of names be marked as missing in Eadventist. This list was published for 2 weeks in our church newsletter requesting updated contact info.

Veronica Achin Delmas	Robert Oberst	Charlene Thomas
Benjamin Salinas Achin	Kavin Prones	Gayle Thomas
Dawnelle Baker	Robert	Ericka Usher
Jason Barclay	Rasmussen	Michael Vance
Judy Brown	Tom Reardon	Paulette Vasquez
Stanley Brulotte	Frank Rho	Stephanie Weatherby
William Fuller	Hee Rho	Isis Wilkinson
Leslieann Gibson	Rebecka Saunders	Carol Wright
Elaine Hagan	Emma Shaffer	Scott Young
Jeremy Millam		
Christine Mueller	Amber Thornton	

REPORTS/DISCUSSION

ADVENTURER CLUB

Ilene Soltero, Adventurer Club Director, reported on Funday, Investiture, and participation in the up-coming Jump Start. Registration for next year will begin in September. Adventurer Club is asking for their budget to be increased by \$1000. An increase of \$900 is already included in the proposed 2025-26 Church Budget which is acceptable to the Adventurer Club. See attached Report.

**COMMUNITY
ENGAGEMENT**

Lowell Cooper, Elder for Community Engagement, reported on projects explored for Community Engagement that did not come to fruition. Currently, Lowell is spending time on the parking lot project which is a higher priority. See attached Report.

DISCIPLESHIP

Joelle Worf reported on the success of Small Groups during the spring quarter. She plans to recruit small group leaders for the fall quarter and continue to work with the Richland SDA Church so there will more options for small groups available. See attached Report.

SABBATH SCHOOL SUPERINTENDENT

Troy Morrison submitted a report read by Jason Worf. Troy has been working to have all volunteers who work with children verified through the UCC web portal. There is a Sabbath School teacher shortage in many of the children's divisions. This shortage needs to be communicated to the church family. See attached Report.

PARKING LOT UPDATE

Lowell Cooper reported the parking lot project may begin in early July. He submitted a map with various items which will be addressed in the project, the white posts and cable, water fountain and bench, galvanized pipe/leaking pipe, EV charging station, ADA ramp. Current paving demolition quotes are being acquired as well as new paving quotes. Meier Engineering is being contracted for the electrical portion. See attached map.

ADJOURNMENT

Closing Prayer: Jason Worf
Recording Secretary: Celeste Graves
Adjournment: 9:10 pm

Ministry Reporting: Adventurer Club Leader: Ilene Soltero

Since our last meeting we participated in one of the conference events "Funday 2025" which took place in Tri Cities. This is one of the first events that Riverview has attended with, 50 percent participation.

We also had our investiture last Wednesday where 65 of our children and 20 of our staff earned awards. Monte from Pathfinders attended the even and we presented him with 5 graduating Adventurers.

What are your plans for the coming month?

We are taking a break for the summer will start registering in August for the following year. I would like for the Director and Co-Director to attend trainings at MiVoden this year in November. The new staff will also be joining the Jump Start in September at the Conference Office in Spokane 7 hour training!

What actions do you need the Church Board to take? I need the board to increase budget by \$1,000 for the next year. The expenses have increased since we are no longer partnering with Richland Church. RSDAC was providing bouncy houses for our party at the end of the year. Not sure

if they were providing patches for their members, but there has been an increase in Adventist Source for materials.



Ministry Reporting

Church Ministry: Community Engagement

Person Reporting: Lowell Cooper

What has your ministry done since the last Church Board meeting? Share a story if possible.

Explored two possible Community Engagement projects for implementation in March/April. One was for a yard cleanup and the other for a income tax reporting seminar prior to April 15.

Neither project came to fruition for various reasons. More time was needed for the advance planning and identification of a tax specialist who could conduct a seminar for the community. Will see if this can be re-scheduled for early 2026.

What are your plans for the coming month?

My available time is focused on getting the parking lot project underway. Community Engagement planning will have to take a second seat.

What actions do you need the Church Board to take?

None at present.

Ministry Reporting

Church Ministry: Elder for Discipleship/Small Groups

Person Reporting: **Joelle Worf**

What has your ministry done since the last Church Board meeting? Share a story if possible.

I began a discipleship small group using the Deep Calling Curriculum, which focuses on spiritual disciplines including devotional life, Sabbath, and service. We're currently just over half way through the group. We opened with a full day Sabbath retreat and had 9 participants present. Attendance has varied from 25% to 100%, averaging at 50%. I am encouraged by the presence of

two new believers - one who has just returned to the Richland church within the last 3 years and one non-member but active attendee from our own congregation. One member, though a long time Adventist, remarked that this was her first time ever getting involved at our church! In addition, several long-time members have provided spiritual depth and consistency to the group.

In addition, to lessen the need for volunteers and increase the options offered for small groups, I've coordinated with the small group ministry leaders at the Richland church. We published a joint catalog, highlighting our own ongoing small groups (Prayer Meeting, led by Bitsy Zimmer; a Women in the Bible study led by Valarie Young; Exploring Daniel, led by Jason Worf; and a Spanish Bible study, led by Marilyn Montenegro) as well as the semester based small groups offered by Richland. I don't have concrete numbers, but am aware of several Pasco members/attendees who have taken advantage of the "area wide" offerings, and at least one Richland member joined my small group. We met again recently and planned a timeline for continuing our cooperation during a Fall small group semester. I plan to pursue the semester based approach, since a 10 or 12 week session reduces the barrier to leading a group.

Additionally, I've spent time with Bitsy Zimmer, discussing her ministry in Prayer Meeting (one of our "ongoing small groups") and providing support for her needs as prayer ministry leader.

I decided not to pursue the small group for pre-teen and young teen girls. I decided I could not do both groups concurrently, and Sabbath School and Pathfinder are both church programs that provide some level of discipleship, while offerings for new believers are limited.

What are your plans for the coming month?

I am planning to make an announcement during the Church Life time on May 17, recruiting small group leaders for a fall semester. We hope to feature at least one testimony from a small group participant.

The Deep Calling group will wrap up with a final full day retreat at the end of May. I plan to offer this group again in the future, but will focus on personal invitations to newer members. In the meantime, I will run semester based small groups on various topics. In the fall, Jason and I plan to work together to offer a small group on marriage, probably using curriculum materials from Family Life, and the Richland church will have several offerings as well.

I would like to touch base with Valerie Young and see how her ministry is proceeding and what needs she might have.

What actions do you need the Church Board to take?

None.



Seventh-day Adventist Church

PASCO RIVERVIEW

Ministry Reporting

Church Ministry: Sabbath School
Superintendent

Person Reporting: Troy Morrison

What has your ministry done since the last Church Board meeting? Share a story if possible.

Since the last Board meeting, Gene Soltero and I have been corresponding about the Sterling Verification process for all the VBS volunteers. The vast majority have done their due diligence and are eligible, the others are working on theirs.

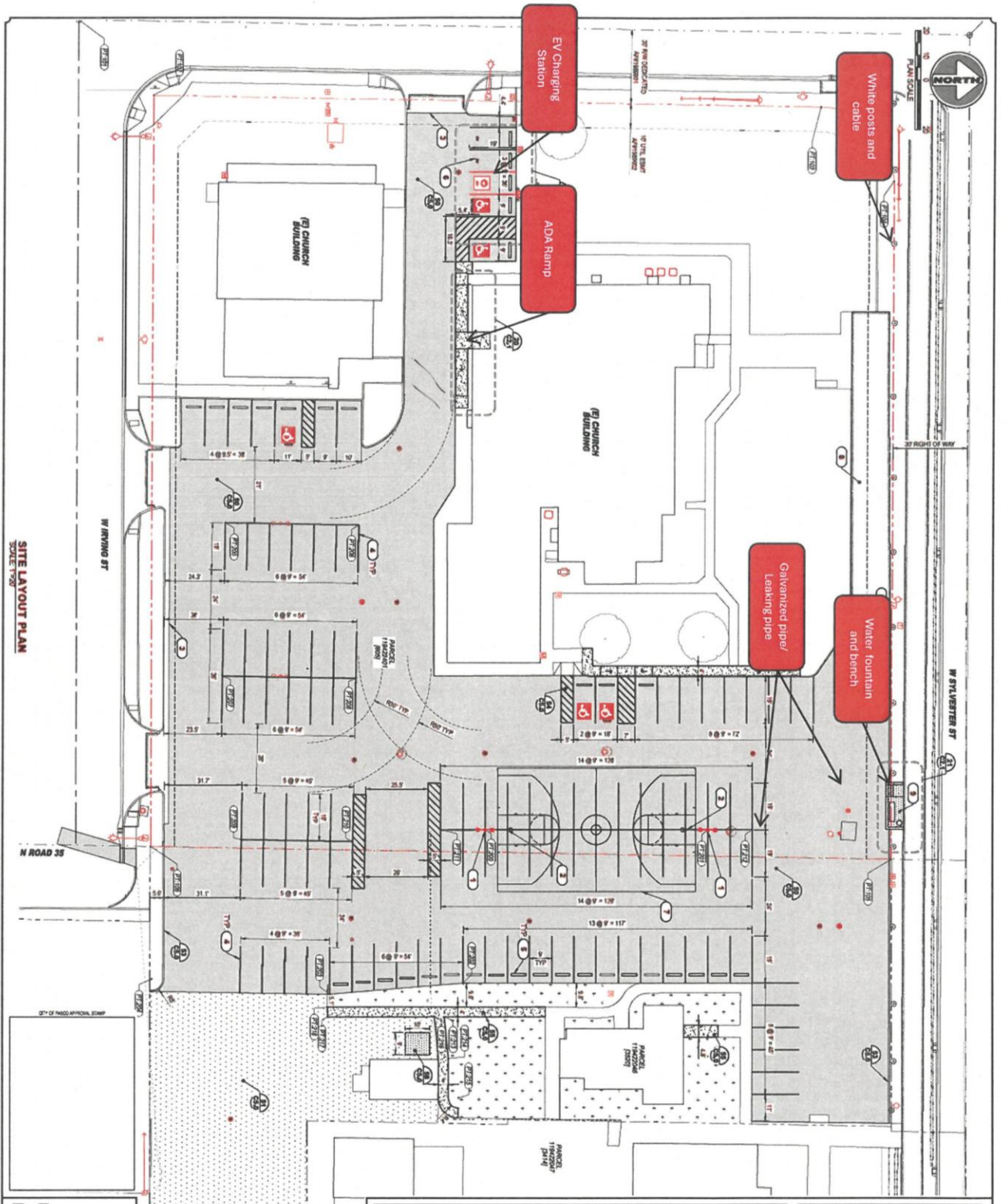
Although, what I'm sharing with you now ~~did~~ not occur since the last board meeting, it is worth mentioning that 4 of our SS leaders and myself attended the children's Leadership Expo @ the UCC in Spokane back in March. Despite ~~the~~ lack of participation from our SS leaders, those of us who did attend enjoyed a day of great instruction from an enthusiastic group of people who love children's ministry.

What are your plans for the coming month?

- Continue with the verification process for VBS volunteers so everyone is eligible.
- Visit the children's SS departments on Sabbath to observe ^{superintendents}
- Keep learning what a SS ^{supervisor} role is.
- Learned that we have a growing concern over available teachers for the early divisions. I know people are busy and it can be difficult to get people to commit.

What actions do you need the Church Board to take?

It's not really a board action but I welcome suggestions or solutions to our teacher shortage in our SS classrooms.



SITE LAYOUT PLAN
SCALE: 1/8"



White posts and cable

EV Charging Station

ADA Ramp

Galvanized pipe/Leaking pipe

Water fountain and bench

CHURCH BUILDING

CHURCH BUILDING

PANEL ELECTRICAL ROOM

PANEL HEATING (SOUTH)

PANEL HEATING (WEST)

PANEL HEATING (EAST)

W IRVING ST

N ROAD 35

W WYLLISTER ST

RAIN SOLE

37' RIGHT OF WAY

30' MIN. SPECIFIED ASPHALT

10' MIN. RAMP ASPHALT

CITY OF PINEBLUFF APPROVAL STAMP

President Derek Maughan, Pasco Stake,
Church of Jesus Christ of Latter-Day Saints
4102 Rd 104 Pasco, WA 99301

Dear President Maughan:

The Pasco Riverview Seventh-day Adventist Church FoodBank recently received a truckload of food from the Church of Jesus Christ of Latter-Day Saints. This shipment, more than 34,000 pounds, from Salt Lake City came at a time when our staple items were running low. The FoodBank serves 1,300–1,400 client families per week with a range of food products including rice or beans, pasta products, canned goods, fresh produce along with a protein food source. The truckload of food came as a godsend.

The Pasco Riverview SDA Church Board just recently recorded a vote of appreciation for the very generous contribution of food from your organization.

The FoodBank also enjoys weekly assistance from numerous volunteers and service missionaries from the Church of Jesus Christ of Latter-Day Saints. Our leadership team is deeply grateful to the exceptional service that your members provide and counts it a blessing from God to enjoy your partnership with us in service to others.

Sincerely,

Jason Worf, Pastor

Paul Daniel, FoodBank Director

PROPOSED RIVERVIEW SDA BUDGET FOR 2025-2026

DEPARTMENT	Budgeted 24-25	Spent thru Apr.	Difference thru April	% thru Apr.	Exp. EOY	Proposed 25-26	Per Month 25-26
BUILDING MAINTENANCE							
Design & Décor	\$504.00	\$20.82	\$399	5%	\$21.00	\$120.00	\$10.00
Maint & Repairs	\$4,494.00	\$3,600.09	\$145	96%	\$4,494.00	\$4,776.00	\$398.00
Total	\$4,998.00	\$3,600.09	\$565	86%	\$4,494.00	\$4,896.00	\$408.00
BUILDING OPERATIONS							
Electricity	\$16,500.00	\$15,380.87	(\$1,631)	112%	\$18,090.00	\$18,480.00	\$1,540.00
Janitorial Supplies	\$1,008.00	\$1,210.16	(\$370)	144%	\$1,335.00	\$1,452.00	\$121.00
Janitorial Contract	\$12,000.00	\$10,000.00	\$0	100%	\$12,000.00	\$12,000.00	\$1,000.00
Garbage	\$3,660.00	\$2,671.10	\$379	88%	\$3,187.00	\$3,660.00	\$305.00
Insurance	\$20,220.00	\$35,498.63	(\$18,649)	211%	\$37,763.00	\$37,764.00	\$3,147.00
Piano Tuning	\$1,140.00	\$1,000.00	(\$50)	105%	\$1,000.00	\$1,000.08	\$83.34
HV/AC Budget	\$5,040.00	\$4,200.00	\$0	100%	\$1,436.00	\$3,000.00	\$250.00
Municipal Utility Services	\$3,480.00	\$2,848.75	\$51	98%	\$3,420.00	\$3,492.00	\$291.00
Total	\$63,048.00	\$72,809.51	(\$20,270)	139%	\$78,231.00	\$80,848.08	\$6,737.34
GROUNDS							
Grounds Care Contract	\$6,600.00	\$3,713.50	\$1,787	68%	\$5,695.00	\$6,480.00	\$540.00
Grounds Care - Labor	\$470.52	\$227.21	\$165	58%	\$3,830.00	\$501.48	\$41.79
Grounds Equipment	\$84.00	\$42.00	\$28	60%	\$84.00	\$84.00	\$7.00
Grounds - non-labor expenses	\$600.00	\$524.87	(\$25)	105%	\$525.00	\$600.00	\$50.00
Total	\$7,754.52	\$794.08	\$5,668	12%	\$4,439.00	\$7,665.48	\$638.79
CHURCH SERVICE							
Potluck, Communion	\$804.00	\$0.00	\$670	0%	\$0.00	\$600.00	\$50.00
Children's Supplies	\$36.00	\$0.00	\$30	0%	\$0.00	\$36.00	\$3.00
Worship Service	\$480.00	\$397.01	\$3	99%	\$472.00	\$480.00	\$40.00
Flowers (Special Occasions)	\$219.96	\$11.52	\$172	6%	\$127.00	\$219.96	\$18.33
Library	\$174.96	\$54.44	\$91	37%	\$175.00	\$174.96	\$14.58
Total	\$1,714.92	\$462.97	\$966	32%	\$774.00	\$1,510.92	\$125.91
CHURCH OFFICE							
Secretary Payroll	\$21,378.08	\$18,706.98	(\$892)	105%	\$22,662.73	\$22,829.16	\$1,902.43
Treasurers Payroll	\$9,190.12	\$7,510.14	\$148	98%	\$8,901.27	\$9,422.88	\$785.24
Office Supplies	\$780.00	\$758.64	(\$109)	117%	\$917.00	\$960.00	\$80.00
Copier Maintenance	\$2,376.00	\$1,629.02	\$351	82%	\$1,968.00	\$2,640.00	\$220.00
Audio Visual	\$924.00	\$770.00	\$0	100%	\$10,244.00	\$960.00	\$80.00
Worship Service Software	\$3,300.00	\$3,157.83	(\$408)	115%	\$3,158.00	\$3,300.00	\$275.00
Pastor's Fund	\$1,000.08	\$755.84	\$78	91%	\$900.00	\$1,000.08	\$83.34
Postal Expenses	\$930.00	\$729.00	\$46	94%	\$805.00	\$936.00	\$78.00
Total	\$39,878.28	\$34,017.45	(\$786)	102%	\$49,556.00	\$42,048.12	\$3,504.01
OUTREACH MINISTRIES							
Evangelism	\$10,008.00	\$8,340.00	\$0	100%	\$21,234.00	\$10,008.00	\$834.00
Health Outreach	\$816.00	\$0.00	\$680	0%	\$400.00	\$720.00	\$60.00
Chaplaincy Health Care	\$1,000.08	\$0.00	\$833	0%	\$1,000.00		
Memorials/Showers	\$660.00	\$149.22	\$401	27%	\$150.00	\$468.00	\$39.00
Social Events						\$750.00	\$62.50
Verify Volunteers	\$120.00	\$0.00	\$100	0%	\$0.00	\$120.00	\$10.00
Web / Network Support	\$2,796.00	\$2,330.00	\$0	100%	\$2,075.00	\$2,016.00	\$168.00
Total	\$15,400.08	\$10,819.22	\$2,014	84%	\$24,859.00	\$14,082.00	\$1,173.50
SABBATH SCHOOL							
Gen & Division Supplies	\$6,792.00	\$8,803.36	(\$3,143)	156%	\$9,074.44	\$7,385.64	\$615.47
Children's Div. Discretionary Funds	\$1,896.00	\$44.82	\$1,535	3%	\$1,740.00	\$1,800.00	\$150.00
<i>Beginners</i>	\$300.00	-\$57.72				\$300.00	\$25.00
<i>Kindergarten</i>	\$300.00	\$149.00				\$300.00	\$25.00
<i>Primary</i>	\$396.00	\$0.00				\$300.00	\$25.00
<i>Junior</i>	\$300.00	-\$200.00				\$300.00	\$25.00
<i>Young Adult</i>	\$300.00	\$88.00				\$300.00	\$25.00
<i>Youth</i>	\$300.00	\$65.54				\$300.00	\$25.00
Total	\$8,688.00	\$8,848.18	(\$1,608)	122%	\$10,814.44	\$9,185.64	\$765.47
COMMUNITY SERVICE							
Comm Service Expense	\$15,312.00	\$13,197.54	(\$438)	103%	\$14,281.14	\$16,000.08	\$1,333.34
Total	\$15,312.00	\$13,197.54	-\$438	103%	\$14,281.14	\$16,000.08	\$1,333.34
SCHOOL & PATHFINDERS							
TCAS Subsidy	\$94,126.08	\$3,000.00	\$75,438	4%	\$94,126.08	\$93,836.00	\$7,819.67
TCAS Capitol Dev	\$9,412.60	\$7,843.80	\$0	100%	\$9,412.60	\$9,383.60	\$781.97
Adventurers Club	\$1,200.00	\$1,000.00	\$0	100%	\$2,100.00	\$2,100.00	175.00
Pathfinders	\$3,600.00	\$3,000.00	\$0	100%	\$3,600.00	\$3,600.00	\$300.00
Youth Events Coordinator Fund	\$1,008.00	\$89.00	\$751	11%	\$89.00	\$600.00	\$50.00
Total	\$109,346.68	\$14,932.80	\$76,189	16%	\$109,327.68	\$109,519.60	\$9,126.63
CONTINGENCY							
	\$420.00	\$12.00	\$338	3%	\$12.00	\$420.00	\$35.00
TOTALS	\$266,560.48	\$159,493.84	\$62,640	70%	\$296,788.26	\$286,175.92	\$23,847.99
						% Increase 7.36	

Tuition Assistance

Philosophy

Christian education is a core commitment of the Seventh-day Adventist Church. As a denomination, we believe it is vital for the training and nurture of young people. Pasco Riverview Adventist Church affirms this tradition and supports parents in their desire to educate their children in a God-honoring environment where Christian principles are upheld and students are treated as image-bearers of God. We believe we have a collective responsibility to financially partner with parents and students who desire a Seventh-day Adventist Christian education but need assistance to make it possible. Our annual budget significantly subsidizes Tri-City Adventist School, and we also raise funds through our weekly children's offering to provide Student Tuition Assistance. Tuition assistance funds are administered according to the guidelines below.

Guidelines

- Parents/guardians and/or students must be attending members of Pasco Riverview Adventist Church.
- The portion of the school account(s) not covered by Student Tuition Assistance must be kept current.
- Students are expected to maintain good attendance, be diligent in their schoolwork, and meet other school standards as outlined in the school handbook.
- Tuition assistance is determined based on the financial need formula provided by the FACTS Grant & Aid online application (\$45 fee). Pasco Riverview Adventist Church will provide assistance based on demonstrated need, with a maximum cap of 85% of tuition for elementary school students or matching funds up to \$3,000 for high school students, subject to the school's matching program.
- Participating schools include Tri-City Adventist School, Walla Walla Valley Adventist Academy, and Upper Columbia Academy.

Tuition Assistance Application Process

1. Apply to the school through their FACTS application process on their website:
 - a. Tri City Adventist School: <https://www.mytcas.org/new-c>
 - b. Upper Columbia Academy: <https://uca.org/future-students/admissions/>
 - c. Walla Walla Valley Academy: <https://www.wvva.org/apply-now>
2. Fill out the FACTS Grant & Aid online application at <https://online.factsmgt.com/aid>
3. Complete and return the information release form to: office@riverviewadventist.org.
4. If you need assistance with the application fee, fill out the reimbursement request and return to office@riverviewadventist.org.
5. Applications must be submitted by May 30th for first consideration and no later than June 15th.

Family Information



FACTS Grant & Aid Release

Form

I, _____, the parent of, _____, do hereby authorize the release of my FACTS Grant & Aid results to the Pasco Riverview Seventh-day Adventist Church for tuition assistance purposes, including any supporting documents that may be included in the FACTS Grant & Aid results document.

Please send my FACTS Grant and Aid documents in a PDF format to office@riverviewadventist.org.

Signed _____ Date:

Print Name _____



FACTS Grant & Aid Fee

Reimbursement Request

Tuition assistance reimbursement is intended for those with genuine financial need. If you are able to cover the application fee, please refrain from requesting reimbursement. If the fee poses a barrier to seeking aid, we are committed to ensuring it does not prevent you from applying.

I need reimbursement for the FACTS Grant & Aid application fee.

Make reimbursement check out to (name): _____

Address, City, ST, Zip: _____

Phone: _____

Email: _____



Upper Columbia Conference
of Seventh-day Adventists

April 21, 2025

Pasco Riverview SDA Church
PO Box 2070
Deer Park, WA 97203

The financial records of Pasco Riverview SDA Church for the period of December 1, 2022 -- December 31, 2024 have been examined on February 27, 2025 by the Internal Auditors of the Upper Columbia Conference of Seventh-Day Adventists and the exam results (Part One) and recommendations (Part Two) are herein presented.

The exam provided by the Conference is a minimal evaluation of the financial records and internal controls of the organization for the purpose of reasonably verifying the accuracy and reliability of financial information, and compliance with accounting policies and procedures adopted by the Conference.

To provide for the successful financial operation of the Church a cooperative effort between the Conference, the Internal Auditors, and the Operating Board is required. The Operating Board is responsible for establishing a strong system of internal controls, adopting an adequate accounting system, recruiting qualified personnel, conducting oversight of operations, and participating in the management of the Church.

PART ONE - Exam Results

Based upon the procedures performed, we, as Internal Auditors of the Upper Columbia Conference, believe that the accounting records of the Church are being maintained properly, internal controls appear to be adequate, and financial reports appear to be reasonable. Any exceptions noted do not appear to be material, but will be detailed for the Operating Board in order that they can be addressed in the coming year.

On the following page, we have outlined recommendations found during our exam. When the details of this letter have been reviewed by the Church Board, please record that action in the Board Minutes, listing the steps that have been or will be made to address the exceptions noted. Should you need clarification of any of the items mentioned, please call. We consider it a privilege to provide our services to your organization.

Sincerely,

Debra L. Christensen
Auditor, Upper Columbia Conference of Seventh-day Adventists
debrac@uccsda.org
503-702-8991

cc: Jason Worf, Pastor / Phil Van Lanen, Head Elder / Larry Swisher, Finance Chair / Steve Canaday, Treasurer / Upper Columbia Conference, Treasury Department

Pasco SDA Church – April 21, 2025

PART TWO – Recommendations

RECONCILED BANK/BOOK BALANCES:

Bank Statements were reconciled with the financial statements and reflect the balances as shown below as of 12/31/24:

Bank of the West ***1192	\$163,455.15
Less Outstanding Checks	\$ 90,318.06
Plus Outstanding Deposits	<u>\$ 50,855.89</u>
Adjusted Bank Balance	\$123,992.98
Bank of the West Checking ***3459	\$ 16,958.72
Bank of the West ***5417	<u>\$364,994.34</u>
Church Ledger Balance	<u>\$505,946.04</u>

RECOMMENDATIONS TO THE TREASURER:

1. None.

Thank you to Steve Canaday for his excellent service as treasurer!

RECOMMENDATIONS TO THE CHURCH BOARD FOR BEST PRACTICES:

2. FDIC INSURED ACCOUNTS: NOTED that more than \$250,000 is on deposit with Bank of the West. This is in excess of the maximum amount that is insured in a qualified account per FDIC-insured bank. RECOMMEND opening an account with a separate FDIC-insured banking institution so that all church funds are protected under the FDIC-insured values.
3. FINANCIAL REPORTS: RECOMMEND that the Church Board, Finance Committee, Board Chairperson, or other Board appointed individual review and initial the following documents each month. This is a necessary checks and balances procedure.
 - a. Financial Summary – Fiscal Month-to-Date: Currently being reviewed.
 - b. Financial Summary – Fiscal Year-to-Date
 - c. Monthly Deposit Report
 - d. Monthly Checks Written Report
 - e. Monthly Transfers / Allocation Report
 - f. Monthly Bank Statement
 - g. Monthly Bank Reconciliation Report
 - h. Do NOT include any individual contribution information.

4. PERMANENT RECORD OF CHURCH BOARD MINUTES & FINANCIAL REPORTS: RECOMMEND that a permanent copy of the church board minutes and presented financial reports be kept according to the 3-2-1 method of document storage: 3 copies, 2 different media types, 1 copy off-site. Insurance and asset/contents records should also be stored in this way.
5. The NPUC loan balance as of 12/31/24 was \$289,283.43.
6. REIMBURSEMENT REQUESTS: RECOMMEND that all reimbursement requests are substantiated by receipt/invoice documentation prior to reimbursement.
7. COMPENSATION TO VOLUNTEERS / SPEAKERS / ETC: NOTED instances of payment to individuals for appreciation/honorariums. IRS guidelines make these type of compensation subject to tax withholdings and payroll filings. RECOMMEND that appreciation gifts are small, consumable, non-cash items of appreciation.

8. BUILDING PROJECTS/RENOVATIONS: Invoices and paperwork related to building projects and renovations are part of the permanent documents of the church. RECOMMEND that a copy of these invoices be kept according to the 3-2-1 method of records retention as noted in #4 above.

RIVERVIEW CHURCH BOARD MEETING

April 14, 2025

7:00 pm

Zoom Meeting

CHAIRPERSON Jason Worf

BOARD MEMBERS Steve Canaday *Enio and Marilyn Phil Van Lanen
Montenegro
Lowell Cooper *Troy Morrison Ilene Soltero
Monte Engeberg Lisa Ortiz Tammy Stewart
*Patrick Faulconer Larry Swisher Micheal Young

*Indicates member not present
Also attending: Celeste Graves and Paul Daniel

OUR PURPOSE To know God and to make Him known as we anticipate His soon return!

PRAYER Pastor Jason Worf

ACTION ITEMS

AGENDA APPROVAL VOTED: To approve the April 14, 2025 Agenda.

MEMBERSHIP TRANSFERS VOTED: To approve and send to the Church Business meeting the following nominations for membership transfer:

Joining: Tom Johnston from College Place Adventist Church (Village),
College Place, WA
Karl and Samantha Wooster from Richland Adventist Church, Richland,
WA

PALLET JACK FOR COMMUNITY SERVICES VOTED: To accept the donation of a Toyota electric pallet jack from the Battle Ground Adventist Community Services, and further;

To send a letter of appreciation to Battle Ground Adventist Community Services for this generous contribution to the Pasco Riverview Community Services Food Bank.

COMMUNITY
SERVICES GRANT

VOTED: To authorize Paul Daniel, Community Services Director, to apply for a Washington State Department of Agriculture Resiliency grant to include:

1. Authorization to submit a grant application for food.
2. Authorization to sign any required grant documents.
3. Authorization to spend any awarded grant funds.

PARKING LOT

Further discussion with the City of Pasco substantially changes the requirement for Electric Vehicle (EV) charging stalls. Instead of one EV stall per 10 stalls Pasco Riverview will get the benefit of an exception in the State code. The revised requirement is one EV stall for every 200 parking stalls plus one stall wired for future use and one stall designated for future EV charging facility.

With this added clarity in the requirements final design for the parking lot improvements can be completed and submitted for City approval.

VOTED: To authorize the Capital Plans team to explore options for contractors and costs for all aspects of the parking lot project including sewer and water connections, parking lot light installation, EV charging facility as per requirement, parking lot resurfacing, and striping of the finished parking surface.

REPORTS/DISCUSSION

ADJOURNMENT

Closing Prayer: Jason Worf
Recording Secretary: Celeste Graves
Adjournment 7:20 pm

RIVERVIEW CHURCH BOARD MEETING
March 17, 2025
7:00 p.m.

CHAIRPERSON Jason Worf

BOARD MEMBERS Steve Canaday *Enio and Marilyn Phil Van Lanen
Montenegro
Lowell Cooper Troy Morrison Ilene Soltero
Monte Engeberg Lisa Ortiz Tammy Stewart
Patrick Faulconer Larry Swisher *Micheal Young
Eliseo Gutierrez
*Indicates member not present
Also attending: Celeste Graves

OUR PURPOSE To know God and to make Him known as we anticipate His soon return!

DEVOTIONAL & PRAYER Pastor Jason Worf gave the devotional Prayer in groups of two.

ACTION ITEMS

AGENDA APPROVAL VOTED: To approve the March 17, 2025 Agenda.

CHURCH BOARD MINUTES VOTED: To approve the February 17 and February 25, 2025 minutes.

CHURCH BUSINESS MEETING MINUTES VOTED: To approve the February 22 and March 1, 2025 minutes.

FINANCE REPORT VOTED: To accept, pending audit, the February 2025 Finance Report.
VOTED: To transfer all remaining Church Fellowship Hall Building Funds to Campus Upgrade and all future donations to the Church Fellowship Hall Fund will be automatically credited to the Campus Upgrade Fund.

FUNDING FOR CHURCH CAMPOUT There will be a church camp out the weekend of June 20-22 at ABC Mountain Retreat out of Weston, OR in the Blue Mountains.

VOTED: To approve \$500 from the Thank Offering to fund the deposit at ABC Mountain Retreat for the church campout.

REPORTS/DISCUSSION

PARKING LOT

Lowell Cooper reported on information received from the City of Pasco Planning Department regarding pending questions related to the church parking lot expansion and re-surfacing project. Landscaping will need to meet the ratio requirements for the expanded parking lot involving approximately 107 parking spaces compared with the current 67 spaces. Further, both State and City codes mandate one in ten parking stalls will be equipped for charging of electric vehicles.

DENTAL CONSULTATION FOR FOOD BANK CLIENTELE

Lowell Cooper and Larry Swisher reported the dentist has seen Food Bank clientele on March 12, 2025. The Facility Use Agreement has been signed by all parties. It has been confirmed the dentist has good insurance coverage for using our building.

NEXT CHURCH BOARD MEETING – APRIL 2025

The next scheduled church board meeting coincides with the TCAS Constituency Meeting on April 21, 2025. By common consent, the board decided to let the chair decide whether there will be a church board meeting in April 2025.

ELDER RESIGNATION

Eliseo Gutierrez will resign as an elder at the end of March 2025.

ADJOURNMENT

Closing Prayer: Larry Swisher
Recording Secretary: Celeste Graves
Adjournment 7:58 pm

RIVERVIEW CHURCH BOARD MEETING
February 25, 2025
E-vote

CHAIRPERSON Jason Worf

BOARD MEMBERS Stan Arlt Eliseo Gutierrez Phil Van Lanen
Steve Canaday Enio or Marilyn Ilene Soltero
Montenegro
Lowell Cooper Troy Morrison Tammy Stewart
Monte Engeberg Lisa Ortiz Micheal Young
Patrick Faulconer Larry Swisher
All members have voted yea.

OUR PURPOSE To know God and to make Him known as we anticipate His soon return!

ACTION ITEMS

LETTER OF APPRECIATION TO CONNIE AND STAN ARLT

Motion: To express the Church Board's appreciation for Stan and Connie Arlt as follows:

The Pasco Riverview Seventh-Day Adventist Church Board would like to express its deepest gratitude and sincere appreciation for the dedicated and committed service of Stan and Connie Arlt as our esteemed Co-Community Services directors over the past several years. Their ministry has had a profound impact on the lives of countless individuals through the diaper bank and food bank initiatives, and their capable leadership has inspired dozens of volunteers who have served under their guidance. May God accompany them in this new chapter of their lives and shower them with even greater blessings than they have bestowed upon others.

RIVERVIEW CHURCH BOARD MEETING
February 17, 2025
7:00 p.m.

CHAIRPERSON Jason Worf

BOARD MEMBERS *Stan Arlt Eliseo Gutierrez Phil Van Lanen
Steve Canaday Enio and Marilyn Ilene Soltero
Montenegro
Lowell Cooper *Troy Morrison Tammy Stewart
Monte Engeberg Lisa Ortiz Micheal Young
Patrick Faulconer Larry Swisher
*Indicates member not present –
Also attending: Celeste Graves, Diane Berry, Joelle Worf

OUR PURPOSE To know God and to make Him known as we anticipate His soon return!

DEVOTIONAL & PRAYER Pastor Jason Worf gave the devotional Prayer in groups of two.

ACTION ITEMS

CONSENT AGENDA APPROVAL VOTED: To approve the Consent Agenda for February 17, 2025.
a. Church Board Minutes – January 20, 2025
b. Church Business Meeting Minutes – February 2, 2025

AGENDA APPROVAL VOTED: To approve the February 17, 2025 Agenda.

FINANCE REPORT VOTED: To accept, pending audit, the January 2025 Finance Report.

COMMUNITY SERVICE GRANT VOTED: To authorize Stan Arlt, Community Services Director to apply for a United Way grant including:
1. Authorization to submit a grant application for food.
2. Authorization to sign any required grant documents.
3. Authorization to spend any awarded grant funds.

DENTAL
CONSULTATION
FOR FOOD BANK
CLIENTELE

VOTED: To approve, in principle, the proposal to serve as the host site for a limited dental services program sponsored by Astria Health Centers (Sunnyside, WA) for Food Bank clientele. The intent of this program is to provide space (Community Event Center atrium) for Astria Health Centers staff to offer free dental consults on Wednesday mornings (once-a-month frequency) for Food Bank clientele.

Implementation of this service is contingent upon:

1. Pasco Riverview Church and its Community Services program arranges for free space utilization but does not serve as sponsor of the program.
2. A UCC-approved agreement is concluded regarding the use of space and any related insurance/indemnification provisions necessary.
3. Agreement on frequency and time slots for the consultations.
4. Agreement on the scope of services provided. Initial discussions indicate the service would involve only consultation rather than treatment.
5. Assurance that Astria Health Center has Professional Liability Coverage and Property Damage Insurance for this program.
6. Agreement that Astria Health Center will provide promotional/informational material which Food Bank staff will make available to Food Bank clients. Other communications will be handled directly by Astria Health Center. Food Bank staff will not act as intermediaries between clients and Astria Health Center.
7. Agreement on the project's duration and an exit process should either party find the program unsatisfactory.

and further;

To ask Larry Swisher to provide oversight and monitoring of the program.

RENTAL POLICY –
COMMUNITY EVENT
CENTER

VOTED: To accept the Rental Policy for the Community Event Center, see Exhibit 1, as a dynamic document. The Finance Committee will add a Rental Fee Schedule to the documents.

CHIAWANA HIGH
SCHOOL PROM USE
OF OUR PARKING
LOT

VOTED: To accept the request of the Chiawana High School for its students to use the Church parking lot on April 16, 2025 from 7:00 - 11:00 p.m. on condition that Chiawana High School indemnifies Pasco Riverview Church should any damage to vehicles or Church property occur during the use of the parking lot. The Church grants the use of the parking lot at no cost to Chiawana High School or to individuals using the premises for events conducted by Chiawana High School on April 16, 2025.

COMMUNITY
SERVICES
DIRECTOR

VOTED: To approve Paul Daniel (member of Richland Adventist Church) as Community Services Director pending approval from the Upper Columbia Conference Executive Committee.

Additionally, VOTED: To approve the Community Services Director have a debit/credit card for Community Services related purchases.

REPORTS/DISCUSSION

PARKING LOT

Lowell Cooper reported: The City of Pasco has given us no information about our permit. We are waiting on the City to move forward.

CARE AND
NURTURE MINISTRY
REPORT

Diane Berry reported on the various ways this ministry seeks to meet the needs of many in the church family. See Exhibit 2.

BUILDING OP &
MAINTENANCE
COMMITTEE
REPORT

Monte Engeberg reported the Building Op & Maintenance Committee has a contract with Pat Antonsen for HVAC maintenance and repair with no labor costs, only the cost of parts. Steve Canaday has been working on lighting updates.

HISPANIC
MINISTRIES
REPORT

Marilyn Montenegro reported on the Sabbath School, Bible studies and contacts made with our Spanish language friends and fellow church members. This ministry is dynamic and growing. See Exhibit 3.

LOOKING FORWARD
2025 REPORT

Pastor Jason reported the Looking Forward results from the February 15, 2025 Church Business Meeting. A survey was conducted at the business meeting to find out what the church family would like to focus on during 2025. The results are below in Exhibit 4.

BANGLA HOPE
THANK YOU

Celeste Graves read a note of appreciation from BanglaHope who used our Community Event Center for their recent board meeting.

ADJOURNMENT

Closing Prayer: Lisa Ortiz
Recording Secretary: Celeste Graves
Adjournment 8:56 pm

Exhibit 1

RIVERVIEW SEVENTH-DAY ADVENTIST CHURCH

Facility Rental/Lease Policy

Approved by Church Board action on _____

Our Mission

"To know God and make Him known as we anticipate His soon return."

Our Facilities

This facility rental policy pertains to the Church building and Community Event Center located at 605 Road 36, Pasco, WA.

Rental Policy Terms

1. Policy purpose: The purpose of this policy is to ensure that Riverview Seventh-day Adventist Church (hereafter 'the Church") facilities are managed and used in ways consistent with Seventh-day Adventist values and in furtherance of the Church's mission. Church members see themselves as part of a community that extends well beyond the immediate Church membership. This policy is adopted to recognize this larger community and to facilitate ways in which the facilities can bring added value to community life.
2. Facility usage priorities: Use of the facilities described above will be prioritized to accommodate functions in this order:
 - a. Church programs and events under the leadership of staff and program directors.
 - b. Weddings and funerals (subject to approval of the lead pastor or head elder in the absence of a pastor). Weddings shall conform to the Church teaching about human sexuality and marriage.
 - c. Not-for-profit organizations and other charitable agencies with community-service objectives and charitable purposes similar to those of the Church.
 - d. Government, private and for-profit groups, and individuals whose activities are consistent with Church values and lifestyle.
3. Pre-application visit: A pre-application visit and tour of the facilities in the company of an authorized Church representative is required in order that the renter is fully aware of facility features and safety controls.
4. Application and approval procedure: Parties wishing to explore the possibility of Church facility rental will complete a rental application (see form below) and submit it to the Church secretary or pastor. The pastor is authorized to approve application for one-time or two-times rentals provided they are in harmony with this policy. Long-term rentals (three or more events) will require Church board approval. When an application is approved the renting party shall complete and submit a rental/lease agreement along with proof of insurance and a financial deposit as outlined in the rental/lease agreement. The party (pastor or board) that approves the rental/lease agreement shall have the authority to cancel the agreement with one week's notice upon failure of the renting party to fulfill commitments in the rental/lease agreement.
5. Facility access: Access to the facilities shall be granted to the person(s) who are the authorized representatives of the renter.

Jan 17, 2020



Seventh-day Adventist Church

PASCO RIVERVIEW

Ministry Reporting

Church Ministry: *Ministry*

Person Reporting:

What has your ministry done since the last Church Board meeting? Share a story if possible.

Bertha + I continue to make visits, calls, phone kept outreach + send cards. The need is constant + prayers for our out reach is greatly appreciated. Bertha is giving Bible studies with Violeta Yonago. Cheryl Murphy is in Rhett's Rehab, Room 308 + does short visits. She is in need of long term care. Doug Klein has been at Lourdes Rehab (most recent) in hope to go home. Prayer for Chris + Day. Agave Sports is currently down as he has needs on attempt. Steve Butler could help but he is working 80 hrs/wk right now. Thank you Pastor Jason for taking her to MD appt. -

What are your plans for the coming month?

Continued visits + upcoming contacts - aware of Verne that requesting formal baptism for Aaron - requesting Jason visit + make a video of Brookdale assisted living at base. Going to share her story with Pastor on pod cast (her physical + spiritual journey from Iran). Darlene Winters + Noni Patchett are on the Ministry team + willing to help when aware of need.

What actions do you need the Church Board to take?

If aware of needs in our church - let the ministry team know - working together in service for Jesus. Your prayers + support are appreciated.

Exhibit 3



Ministry Reporting

Church Ministry: Spanish Language Group

Person Reporting: Marilyn S. Montenegro

What has your ministry done since the last Church Board meeting? Share a story if possible.

The Riverview SDA Church Spanish Language Group fills three primary roles. 1) Organize and maintain a weekly Spanish Language Sabbath School Class, 2) Provide spiritual nurture for Spanish-speaking church members and visitors, including Sabbath afternoon Bible study/baptismal class, 3) Provide weekly translation services for second service sermons.

1. Thank you for the updated Spanish translation equipment that integrates our members into one family
1. Thank you for allowing the Spanish group to use the church for New Year Prayer Vigil January 4
2. Thank-you to the church treasurer who obtained Spanish-language Tithe Envelopes.

What are your plans for the coming month?

- 1) The Riverview SDA Church Spanish Language Group will work with the pastor and church leadership to integrate Spanish-speaking visitors and new members into the church. Members who recently joined the Riverview Church will be proposed for church offices and responsibilities.
- 2) The Sabbath afternoon Bible Study will work, with the guidance of the Holy Spirit, to prepare class visitors for baptism or church membership transfers into the Riverview SDA Church (Currently two non-Seventh-day Adventist members attending regularly.) Two, Salvador and Cecilia, joined the Riverview Seventh-day Adventist Church by profession of faith last Sabbath

What actions do you need the Church Board to take?

- * Consider offering church offices such as deacon to a newly voted church members.
- * Consider integrating Spanish group member(s) into the community services department to assist with language and relationship-building with Spanish-speaking service recipients.
- * Continue to pray for another Adult Sabbath School Spanish Lesson teacher

Exhibit 4

Looking Forward 2025

	Avg	<5	10
• VBS in the Park event, summer, 2025	8.4	5	39
• Continue to develop and grow our welcome ministry and visitor retention program.	8.6	4	37
• Host an outreach-focused sermon series during the worship service for several weeks in September/October of 2025.	7.7	4	20
• Adopt Mark Twain Elementary school on Road 40 to make friends with the teachers and students, show them acts of kindness, and serve their needs.	6.2	5	12
• Start a Compassion Day event where members perform acts of kindness, make friends, and socialize with our community on a Sabbath in 2025.	8.0	4	27
• Start a community focused prayer ministry that will invite the community to ask us to pray for them — in partnership with Adventist Information Ministries and their already successful social media prayer initiative	7.0	13	18
• Train members to give Bible studies and start a Bible school for people in our community.	7.5	9	20
• Grow a missing member ministry to figure out how to reconnect with missing members who are local and also help members who have moved to find and transfer to a church local church if possible.	8.3	5	25
• Continue to develop and grow our Ministry Placement Committee process for engaging members in active ministry.	8.1	4	24
• Host a musical concert in the Community Event Center.	7.5	8	21
• Launch a lecture series and host a local speaker/lecturer on a subject that would engage our neighbors.	7.4	9	14
• Host a block party for our neighborhood after the parking lot is finished.	7.3	15	21
• Start a basketball group in our parking lot—engaging our neighborhood and ending with a basketball tournament sometime in 2025/2026 — possibly a yearly outreach.	6.8	14	17
• Host 3 or more health related outreach events.	7.3	9	17
• Partner with The Tabernacle Experience to do guided tours of the tabernacle and host a follow-up Bible study for people who want to learn more about the Sanctuary and God’s plan of Salvation.	7.5	11	21

Avg = average score out of 10 with 71 survey responses
 #1 = the number that indicated the lowest priority, #10 = the number that indicated the highest priority

Additional Suggestions

- Have a church campout
- Continue Food Bank ministry
- International Food Fair
- Add more small group options
- Youth Service
- Socials and activities for youth and young adults
- Offer a free vehicle inspection / oil change
- Start activity group for healthy living (exercise, walking, birdwatching, etc)
- Install a playground and/or skate park on church property
- Do regular vespers at different people’s homes
- Host an evangelistic series
- Health focused lectures (natural healing, nutrition, etc)
- Start a scripture memory club

CHAI

BOAF

men

RIVERVIEW CHURCH BOARD MEETING
January 20, 2025
7:00 p.m.

CHAIRPERSON Jason Worf

BOARD MEMBERS

*Stan Arlt	Eliseo Gutierrez	*Phil Van Lanen
Steve Canaday	*Enio and Marilyn Montenegro	Ilene Soltero
Lowell Cooper	Troy Morrison	Tammy Stewart
*Monte Engeberg	*Lisa Ortiz	Micheal Young
Patrick Faulconer	Larry Swisher	

*Indicates member not present

OUR PURPOSE To know God and to make Him known as we anticipate His soon return!

DEVOTIONAL & PRAYER Pastor Jason gave the devotional – encouragement to “raise our Ebenezer”, have faith-based optimism that God has taken us this far and He will continue to be with us.
 Prayer in groups of two.

ACTION ITEMS

CONSENT AGENDA APPROVAL VOTED: To approve the Consent Agenda for January 20, 2025.
 c. Church Board Minutes – November 18, 2024
 d. Church Business Meeting Minutes – November 16, November 30, December 7, 2024

AGENDA APPROVAL VOTED: To approve the January 20, 2025 Agenda with additions.

FINANCE REPORT VOTED: To accept, pending audit, the November and December 2024 Financial Reports.

The Board would like ongoing communication to the church family about financial need for Campus Upgrades after we receive the permits and bids to know the scope of work involved.

SOCIAL COMMITTEE EXPENSES VOTED: To approve a refund for Social Committee expenses to Kathryn Holm from the Thank Offering. The Social Committee was not given a budget for the 2024-2025 fiscal year.
 VOTED: To approve future Social Committee expenses in the 2024-2025 fiscal year be funded from the Thank Offering.

RENTAL POLICY FOR THE COMMUNITY EVENT CENTER VOTED: To approve the refund of the \$100 deposit for BanglaHope's rental of the Community Event Center on January 19, 2025. VOTED: To approve Pastor Jason Worf and Lowell Cooper to write a rental policy for the church, review it with the Finance Committee and bring it back to the church board.

BUDGET INCREASE FOR BEGINNERS SABBATH SCHOOL VOTED: To approve raising the budget for Beginners Sabbath School to \$300 and to transfer \$156 from the Thank Offering to meet the increase.

ROLLING WHITEBOARD VOTED: To approve the purchase of a rolling whiteboard for the Community Event Center for approximately \$500, funding to come from the Thank Offering.

VOLUNTEER SCREENING COORDINATOR VOTED: To approve Troy Morrison as Volunteer Screening Coordinator.

All leaders of any church ministries, including the Church Board, will need to be screened because they represent our church organization.

REPORTS/DISCUSSION

CAMPUS UPGRADES Lowell Cooper reported: The light shields installed on the parking lot lights have reduced the light shining in the neighbor's house. The application to the City of Pasco for sewer and parking lot improvements is still in process. The city has been very slow in giving us the information we need. An ADA (handicap) ramp at the south entrance to the church is being considered, but there may not be enough room to accommodate it.

STAN ARLT RESIGNATION LETTER The Church Board acknowledges and records receipt of Stan Arlt's letter to resign all church offices including Community Services Director effective Feb. 28, 2025. See attachment. The Board is considering how to celebrate Stan and Connie's service to the church and Community Services/Food/Diaper Bank.

EVANGELISM REPORT Pastor Jason Worf presented a document of tentative evangelism plans for 2025 which will be ratified at a Church Business Meeting on Feb 15, 2025. See attached document.

YOUTH MINISTRIES
REPORT

Eliseo Gutierrez reported on the Youth Ministries. See attached report.

ADJOURNMENT

Closing Prayer
Recording Secretary: Celeste Graves
Adjournment 8:35 pm

January 19, 2025

To: Pasco Riverview Church Board

Effective Friday, February 28 I am retiring from my position in Community Services and all other church offices.



Stan Arlt

2024 Strategic Plan Review

Worship

- Enlarge gathering space
- Start a Church Life time at 10:45
- Make the transition to worship @ 11 distinctive (prelude transition)
- Begin a garden of prayer time
- Update bulletin design/function

Discipleship

- Read through the Bible in 2024
- Start a prayer ministry
- Launch a care & nurture team
- Host a Joshua's Men leadership cohort (6 participants)
- Start a monthly Youth intersections podcast
- Redesign the nominating process with standing Ministry Placement Committee
- Train new small group leaders
- Train new SS teachers
- Missing member strategy & follow-up

Witness

- Host MindFit community outreach program
- Host Project Compassion outreach program
- Develop a welcome ministry and visitors engagement/follow-up system
- Host women's tea
- Host men's prayer breakfast
- Host emergency responders prayer breakfast
- Start a discover Bible School
- Start a digital prayer ministry
- Train members to give Bible studies

Community Engagement

- VBS in the Park
- Interview city officials to discover community needs
- Develop an Acts of Kindness or Compassion Day strategy

2025 Evangelism Plans

- Feb/March outreach sermon series on fundamental beliefs
- VBS "In the Park" using the church grass and event center
- Sept/Oct evangelism sermon series on the book of Daniel
- Compassion Day event
- Start a digital prayer ministry inviting our community members to ask us to pray for their needs (partner with Adventist Information Services at WWU).
- Train members to give Bible studies and being a Bible school program where people from the community can join a "bible school."
- Adopt Mark Twain Elementary school on Road 40 for the purpose of making friends and serving the teachers and students.
- Develop a missing member ministry to figure out how to reconnect missing members who are local and help members who have moved to find a church local to them.
- Continue to develop and grow our welcome ministry and visitor retention program.
- Continue to develop our membership engagement through gift-based ministry and our Ministry Placement Committee processes.
- Host a musical concert at the Event Center
- Launch a lecture series and host a local speaker/lecturer on a subject that would engage our neighbors.
- Host a block party for our neighborhood after the parking lot is finished.
- Start a basketball group in our parking lot—engaging our neighborhood and ending with a basketball tournament sometime in 2025/2026 — possibly a yearly outreach.
- Host 3 or more health related outreach events.



Seventh-day Adventist® Church

PASCO RIVERVIEW

Ministry Reporting

Church Ministry: Youth

Person Reporting: Eliseo Gutierrez

What has your ministry done since the last Church Board meeting? Share a story if possible.

Held 3 youth vespers in Nov-Dec. Closed out the year with a White Elephant gift exchange game. Care Packages were also delivered/mailed to academy/colleges the first weekend in December. Program went into hiatus for the holiday season to not conflict with Journey to Bethlehem/ Other church programs.

What are your plans for the coming month?

Meeting with kennewick counterparts to work on plan for the 2025

What actions do you need the Church Board to take?

None at this time.