



Golden Heart Christian School

Providing Excellence In Education In A Nurturing Christian Environment

Financial Worksheet & Agreement

2026-2027 School Year

Complete one form per family. This agreement may include up to four students.

FAMILY INFORMATION

Family Name: _____	School Year: 2026-2027
Parent/Guardian 1: _____	Parent/Guardian 2 (optional): _____
Phone: _____	Email: _____

Mailing Address: _____

TUITION WORKSHEET

Student Name	Grade	Registration Fee	Annual Tuition	Monthly Tuition (Annual ÷ 9)	Initial Amount Due (Reg. + 1st Installment)
		\$	\$	\$	\$
		\$	\$	\$	\$
		\$	\$	\$	\$
		\$	\$	\$	\$
FAMILY TOTAL		\$	\$	\$	\$

Prior GHCS Balance: \$ _____ Amount Paid Toward Prior Balance: \$ _____

SELECT A PAYMENT OPTION

- ☐ **Monthly Tuition Plan** - Annual tuition is divided into nine equal installments.
Registration fee and first tuition installment due by _____, and in all cases before the student's first day of school.
Remaining eight installments are due: **October 1, November 1, December 1, January 1, February 1, March 1, April 1, and May 1.**
Family monthly tuition installment: \$ _____

- ☐ **Annual Full-Payment Plan** - Registration fee and full annual tuition are paid before school begins.
Full payment due by _____, and in all cases before the student's first day of school. Total due: \$ _____

INITIAL PAYMENT RECORD

Amount Required to Secure Enrollment	Amount Received	Date Received	Remaining Amount Due
\$ _____	\$ _____	_____	\$ _____

Important: Enrollment is not secured until this agreement is signed, all previous GHCS balances are paid in full, and the required registration fee and tuition payment are received. Monthly tuition is due on the 1st. Tuition not received by the 10th will incur a one-time \$50 late fee.



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FINANCIAL AGREEMENT TERMS

These terms are part of the Financial Worksheet & Agreement completed on the front of this form.

By signing below, each undersigned parent or guardian acknowledges and agrees to the following:

- 1. Previous Balances and Registration:** All previous Golden Heart Christian School bills must be paid in full before a student may register. Enrollment is not secured until the school receives the signed agreement, the registration fee, and the tuition payment required under the selected payment option.
- 2. Tuition Payment Obligation:** The parent/guardian agrees to pay the registration fee and tuition amounts shown on the front of this form. Under the monthly plan, annual tuition is divided into nine equal installments. The first installment is due by the date written on the front and no later than the student's first day of school; the remaining eight installments are due October 1 through May 1. Under the annual plan, the registration fee and full annual tuition are due by the date written on the front and no later than the student's first day of school.
- 3. Monthly Due Date and Late Fee:** Monthly tuition is due on the 1st of each month. A one-time \$50 late fee will be charged when tuition is not received by the 10th of the month.
- 4. Payment Difficulties and Formal Payment Plans:** A family anticipating difficulty making a payment must contact the Treasurer promptly. Any partial payment or alternative payment arrangement must be documented in a written payment plan approved under school policy. A payment plan addresses past-due amounts only; current tuition must remain current.
- 5. Delinquent Accounts:** Past-due accounts are subject to the school's Board-approved delinquency communication and escalation procedures. Noncompliance may result in re-enrollment and/or records holds consistent with school policy.
- 6. Withdrawal, Dismissal, or Change in Enrollment:** Financial responsibility following withdrawal, dismissal, late enrollment, extended absence, or another change in enrollment will be determined under the school's separate withdrawal and refund policy.
- 7. Authorized Payment Contact:** All tuition payments, payment documents, and questions concerning tuition or payment terms must be directed to the Treasurer. Teachers and other school personnel are not authorized to accept tuition payments or discuss or modify tuition terms.
- 8. Written Changes Required:** No verbal promise or informal arrangement changes this agreement. Any approved change to payment terms must be documented in writing and authorized under the school's current policies.
- 9. Governing School Policies:** This agreement is administered together with the school's current Board-approved tuition, delinquency, payment-plan, and withdrawal/refund policies. If a policy is revised by the Board, the Board-approved policy will govern school administration of the account to the extent permitted by the agreement and applicable requirements.

ACKNOWLEDGMENT AND SIGNATURES

I have reviewed the front and back of this Financial Worksheet & Agreement. Each parent or guardian who signs below accepts responsibility for the account and agrees to the terms stated above.

Parent/Guardian 1 Printed Name

Parent/Guardian 2 Printed Name (optional)

Parent/Guardian 1 Signature

Parent/Guardian 2 Signature (optional)

Date

Date

Treasurer or Authorized School Official Signature

Date

PAYMENTS AND ACCOUNT QUESTIONS

Mail payments to:
Golden Heart Christian School
1809 Farmers Loop
Fairbanks, AK 99709
Attn: Treasurer

Direct all payment questions and payments to the Treasurer.
Treasurer Phone: _____
Treasurer Email: _____