



Chromebook Expectations and Responsibilities

Students enrolled at Tranquility Adventist School, in grades 1-8 are provided a Chromebook for the purposes of facilitating their education. The School retains all ownership rights of the Chromebook; the School may inspect the Chromebook, and all information that may be stored on it, at any time with or without notice, and the student should not have an expectation of privacy as to anything stored on, sent by, or received through the Chromebook. At the end of the school year, students will return the Chromebook to the school, and all personal data will be deleted.

Taking Chromebook Home

Chromebooks may not be taken home unless parent has agreed and teacher has authorized it. This is only an option for students in grades 5-8. All of the same rules below apply at home. Chromebooks do not have content filtering aside from what Google provides for use at home and parents are responsible for monitoring use.

Customization

Students are not to change settings that the school has placed on devices. Access to any necessary apps or sites will be provided by the school. Students do not have the option to buy other apps and download them to their Chromebook. Hacking or jailbreaking a Chromebook or if it is deemed that the Chromebook is being used inappropriately in any manner, the student will be subject to disciplinary action.

Damage or Loss

Students should report any damage or loss to the homeroom teacher and/or Principal, who will determine necessary action. All Chromebooks are covered by a warranty which covers manufacturer's defects. The warranty does not cover loss, negligence, and abuse. For example, throwing the Chromebook, carelessly dropping the Chromebook, or using the Chromebook as an umbrella are considered examples of neglect and abuse. It will be the parent's financial responsibility to repair/replace damaged devices due to neglect and misuse.

Cost of replacing a Chromebook

Range \$300-\$400

Standard for Chromebook Care and Use

Student Responsibilities

- Keep the Chromebook with you or within your sight at all times.
- Do not remove any protective case or covering on the Chromebook
- No one besides yourself is to use the Chromebook (other than instructors, parents, or guardians).
- Do not use another student's Chromebook.
- Under no circumstances should a student use a Chromebook assigned to a staff member. (including parents)
- Report any problems, damage or theft immediately to the teacher and/or Principal.
- Do not download any apps on the Chromebook.

General Care

- Do not do anything to the Chromebook that will permanently alter it in any way.
- Do not remove any serial numbers or identification placed on the Chromebook.
- Do not eat or drink while using the Chromebook.
- Clean the screen with a soft, dry anti-static cloth or with a screen cleaner designed specifically for LCD-type screens, only. Do not use paper towels or use sprays.
- Use the Chromebook on a flat surface.

Tranquility Adventist School

"TAS LOVES Growth"



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- Do not walk around with the Chromebook open, or grab it carelessly with one hand by the screen. Carry it closed and with 2 hands.

- Do not slam on the keys repeatedly.

Personal Health & Safety

- Take frequent breaks when using the Chromebook for long periods of time. Look away from the Chromebook approximately every fifteen minutes and focus on distant objects to prevent eye strain. Keep track of how long you spend using the Chromebook.

- Do not provide your personal information to anyone over the Internet.

- Do not share your passwords with anyone (except your Instructor and/or parents)

Consequences

The use of a chromebook is a privilege and not a right, if a student is found not following the expectations as listed above they will lose the privilege of the use of the chromebook at the discretion of the teacher and principal. Any work assigned on the chromebook will be completed in an alternative format.

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ACKNOWLEDGEMENT & CONSENT

I parent/guardian have read the chromebook expectations and responsibilities and I understand and agree to all the terms and conditions of this contract and have reviewed these guidelines with my child(ren).

Student Name _____ Grade _____

Parent Signature _____ Date _____

5th – 8th grade only

I consent for my child to take their chromebook home when necessary to complete school assignments. I understand I am responsible for monitoring my child on their device and the same expectations for schools must also be followed at home. Any damage due to negligence or abuse is the financial responsibility of parent.

Yes _____ No _____ Parent Signature _____ Date _____